

St Martin – By - Looe Parish Council

MINUTES FOR THE PARISH COUNCIL MEETING AT 7.30PM, HELD ON THURSDAY 16th JUNE 2022 AT NO MAN’S LAND MEMORIAL HALL.

Attended by:

Chairman: Robert Henly.

Vice-Chair: Roberta Powley.

Parish Councillors: Barbara Reynolds, Andrea Lankston, Nigel Cummings,
Mr Charles Hyde, Clerk and Proper Officer of the Council.

Public Question Time and Councillors Comments on Declared Interests:

Nothing raised or declared.

Agenda Item 1: Declarations of Interest:

Vice Chair Powley 5.5.2 Personal.

Agenda Item 2: Apologies for absence:

Parish Councillors: Simon Lawes, David Keeble.

PCSO David Billing.

County Councillor Armand Toms.

Agenda Item 3: Minutes of the Parish Council Meeting:

3.1.1: Minutes for the Annual Parish Council Meeting held on 5th May 2022.

It was proposed by Councillor Reynolds, seconded by Councillor Lankston and agreed unanimously that they be taken as read and signed by the Chairman as a true and accurate record of the meeting.

3.1.2: Minutes for the Parish Council Meeting held on 5th May 2022.

It was proposed by Vice Chairman Powley, seconded by Councillor Cummings and agreed unanimously that they be taken as read and signed by the Chairman as a true and accurate record of the meeting.

Agenda Item 4: Planning Applications:

None received:

Agenda Item 5: Planning Decisions received by the date of the meeting:

5.5.1: Application No: PA21/02388.

Applicant:- Mr Matthew Thompson.

Location:- Land East Of Strata, Millendreath, PL13 1NY.

Proposal:- Erection of a 4 Bedroom Split Level Self Build House.

Ward: Looe East And Deviock

Parish:- ST. MARTIN-BY-LOOE

Cornwall Council’s Decision:- APPROVED

5.5.2: Application No:- PA21/08938.

Applicant:- Ms K Brown.

Location:- 6 Bucklawren Road, No Man’s Land, Looe, PL13 1QS.

Proposal:- Two storey extension to house.

Ward:- Looe East And Deviock.

Parish:- ST. MARTIN-BY-LOOE.

Cornwall Council’s Decision: - REFUSED.

Agenda Item 6: Planning Matters:

None received.

6.2: Correspondence:

Forwarded by email where possible.

Agenda Item 7: – Finance.

7.1.1: Summary of Accounts.

Reconciled balances date 07/06/2022

Opening Bank Balances 1 st April 2022	£24,467.15
Income to date	£6,876.57
Expenditure to date	£1,829.53
Balance to date	£29,514.19

7.2: Accounts paid in May 2022.

Cheque No	Organisation	Amount
BACS	CF Hyde – Clerks April 2022 expenses.	76.10
BACS	Clerks Salary April 2022.	649.98
BACS	Nigel Cummings – Website Hosting and Maintenance, May 2022.	20.00
BACS	Barry Jolliff – Honorarium for Parish audit	100.00
	Total	846.08

7.3: Income in May 2022.

9-May-22	HMRC VAT refund	£	274.24
19-May-22	Moon and Ben AD REVENUE	£	30.00
23-May-22	Angela Cornwall AD REVENUE	£	5.00
24-May-22	JG Car Repairs AD REVENUE	£	30.00
25-May-22	S Griffiths AD REVENUE	£	60.00
25-May-22	D Goodman AD REVENUE	£	60.00
	Total	£	459.24

It was proposed by Councillor Reynolds, seconded by Councillor Lankston that Items 7.1, 7.2 and 7.3 are ratified. ALL AGREED.

7.4: Requests for Funding received by date of meeting.

None received.

7.5: Receipts and letters of thanks received by the date of the meeting.

None received.

7.6: Financial Business.

7.6.1: Annual Insurance – Came and Company have changed the way the insurance is administered and now use a Broker called Arthur J Gallagher Insurance Brokers Ltd, as result a £50 administration fee has been added to the premium.

Alternative quotes have been received:

Ansvar (Personalised quotation) £340.54.

Zurich Insurance £407.11.

BHIB Councils Insurance £419.78

UK Community Renewals (Our current insurer) £480.48.

Discussions ensued and the policy scrutinised by the Parish Councillors and it was decided to opt for the quote from Ansvar, premium £336.83.

7.6.2: The Turnpike Trust (Charity) – CARRIED OVER FROM LAST MONTH

The internal auditor recommends this be removed from the responsibility of the Parish Council and is run as a stand-alone charity; this would remove any complication from the annual audit. The

Clerk and Members can still be trustees but independent of the PC. An alternative suggestion is the charity Trustees be renamed as 'Friends of St Martin by Looe Parish', the Clerk would still be administrator however independently from the PC.

The Clerk has changed the name of the Trustee's to 'Friends of St Martin by Looe Parish'. Discussions ensued regarding the purpose of the charity and what it aims to achieve, if it is to be changed a new statement of Governance and Activities and Classification needs to be written, The Chairman asked for suggestions for the wording to be considered by Parish Councillors for submission to the Charity commission.

This item will be brought to the July meeting.

7.6.1: Accounts to be paid in June 2022.

It was proposed by Councillor Reynolds, seconded by Vice Chairman Powley that the following be authorised for payment. ALL AGREED.

Cheque No	Organisation	Amount
BACS	CF Hyde – Clerks May 2022 expenses.	50.00
BACS	Cornwall Council - Clerks Salary May 2022.	649.98
BACS	Nigel Cummings – Website Hosting and Maintenance, June 2022.	20.00
BACS	Cornwall Council - Magazine Printing (Special Edition)	122.10
BACS	CAS Ltd Business Services ANNUAL INSURANCE	336.83
	Total	1178.91

Agenda Item 8: Reports on Matters arising from the Minutes.

8.1.1: Buses Stopping at Dovers holding up Plymouth bound traffic – The Clerk contacted Phil at CityBus who informed him that the bus stop at Dovers has been reclassified as a request stop and plans are in place for a concrete hard stand on the verge.

Following the conversation, the Clerk contacted Lee Quinney at Cornwall Council Transport Dept, who after listening to our concerns agreed to look again at the situation and to include William Glassup from Cormac in the consultation for his opinion regarding road safety issues.

To date no information has been relayed to the Clerk, he will contact County Councillor Armand Toms and William Glassup for more information.

Agenda Item 9: Business received after publication of agenda:

None received.

Agenda Item 10: Information received from CC and other Authorities:

10.1.1: Cornwall Council.

Newsletters and Special Bulletins and Notices sent by email.

10.1.2: Other Authorities.

None received.

Agenda Item 11: New Business:

None received.

Agenda Item 12: Around the table:

Councillor Reynolds:

Dovers Bus Stop – To be followed up by The Clerk.

Pendrym Barton – New developments on site, yurts, wild camping, toilet block, shop etc, it appears no permissions have been applied for. The Clerk to contact Looe Town Council.

Wild Willow Camping – A possible second yurt has been put up on the land.

Vehicles back in the gateway – Near Wild Willow Camping, this was refused permission last year..

Springfield Park Community Garden – Reported on progress to date.

Councillor Lankston:

Nothing raised.

Councillor Cummings:

Japanese Knotweed at Bokenver – The Clerk to report to William Glassup.

Vice-Chairman:

B3253 Speed limit – Once again raised as the shop is expanding and more people are crossing the road, speeding is a problem. The Clerk to discuss this with William Glassup as he said there are things that can be done, also will ask PCSO Dave Billing if he could arrange a Parish Council manned Speed Watch.

The Chairman:

Nothing raised.

PCSO Dave Billing:

Police Report: Please can you pass on my apologies for not being able to attend tomorrow's meeting due to us having a planned event. If I do become available in time I shall attend.

During the month of May there was 1 crime within the Parish.

We continue to patrol the Parish and at the moment all seems to be in order.

I shall be attending next month's meeting on the 14th July.

Date and Time of Next Meeting: 14th July 2022 at 7.30pm The **Parish Council Meeting** at the No Man's Land Memorial Hall.

There being no other business the meeting closed at 8.25pm.