

St Martin – By - Looe Parish Council

MINUTES FOR THE PARISH COUNCIL MEETING AT 7.30PM HELD ON THURSDAY 2nd SEPTEMBER 2021 at NO MAN'S LAND MEMORIAL HALL.

Attended by:

Chairman: Robert Henly.

Vice-Chair: Roberta Powley.

Parish Councillors: Barbara Reynolds, Simon Lawes, Nigel Cummings.

Mr Charles Hyde, Clerk and Proper Officer of the Council.

County Councillor Armand Toms.

Public Question Time and Councillors Comments on Declared Interests:

Mr. Pete Buttery - Presented details of PA21/06329, Field at Bokenver.

Parish Councillors were invited to ask questions of the applicants, which included, would the applicant be prepared to draft a written guarantee and be included in the property deeds, that the site would not be expanded in the future or in the event of a sale. The applicants stated they are prepared to look into doing this.

A further question submitted by an absent Councillor, was as to why the site was operated without the relevant permissions. The applicant stated this was innocently done on the advice of their planning consultant, as they needed to raise finance to cover the cost of the Glamping Pod which was manufactured as a demo item, they now appreciate this was the wrong thing to do and apologised.

Agenda Item 1: Declarations of Interest:

None declared.

Agenda Item 2: Apologies for absence:

Parish Councillors: Andrea Lankston, David Keeble.

PCSO David Billing.

Agenda Item 3: Minutes of the Parish Council Meeting:

3.1.1: Minutes for the Parish Council Meeting held on 1st July 2021. It was proposed by Councillor Reynolds, seconded by Councillor Lawes and agreed unanimously that they be taken as read and signed by the Chairman as a true and accurate record of the meeting.

Agenda Item 4: Planning Applications:

4.1.1: Application No: PA21/06885.

Proposal: Non material amendment (2) to change the layout (Application PA14/04703 dated 16th October 2014 relates).

Location: Tregoad Caravan and Camping Park, St Martin by Looe Cornwall, PL13 1PB.

Applicant: Tregoad Holiday Park Ltd.

Parish Council's Decision: Comment Date: Submitted to Cornwall Council, Tue 13 Jul 2021. *During the summer recess, this application was considered by email and telephone, by all 7 councillors.*

Following the consultation the application was APPROVED by Delegated Decision by the Chairman, with no issues raised.

4.1.2: Application No: PA21/06975.

Proposal: Non material amendment to change from roof lights (front of roof) to chickett Windows. (Application number PA20/10283 dated 13th January 2021 relates).

Location: Penhale, St Martin by Looe, Cornwall, PL13 1PA.

Applicant: Mr. Ivor Campbell.

Parish Council's Decision: Comment Date: Submitted to Cornwall Council, Fri 16 Jul 2021.

During the summer recess, this application was considered by email and telephone, by all 7 councillors.

Following the consultation the application was APPROVED by Delegated Authority by the Chairman, with no issues raised.

4.1.3: Application No: PA21/07075.

Proposal: Variation of condition 5 of decision 596/1043/F dated 09/12/1996. Conversion and extension of piggery into two holiday units.

Location: Penvith Cottage, St Martin by Looe, Cornwall.

Applicant: Mr. Steve Endacott.

Grid Ref 228344 / 55053.

Parish Council's Decision: Comment Date: Submitted to Cornwall Council, Tue 10 Aug 2021.

During the summer recess, this application was considered by email and telephone, by all 7 councillors.

Approved. 6 -1 votes

Although approved by the Parish Council, concerns were raised that these properties could potentially be sold on as second homes. We would like to see a condition attached to the application stating that the properties cannot be resold as second homes, property in the Parish both rental and privately owned is in short supply and second homes ownership need to be discouraged.

4.1.4: Application No: PA21/06329.

Proposal: Retrospective permission for the Change of use of land, for mixed use agriculture and tourist accommodation from 1st April to 31st October. To include the siting of a camping pod, and the erection of a toilet and shower.

Location: Field at Bokenver, St Martin by Looe, Cornwall.

Applicant Mr Pete Buttery.

Grid Ref 228433 / 55493.

Parish Council's Decision: Decision deferred to a Zoom meeting on Thursdays 9th September 2021 at 7pm. This is to allow all Councillors to contribute to the debate and vote. Absent Councillors should contact the Chairman for updates following site visits.

Agenda Item 5: Planning Decisions received by the date of the meeting:

5.1.1: Application: PA21/04575.

Proposal: Temporary siting of a portable building for use as a Cafe/Bar (A3 Use Class) for a further 3 years. Construction of a store and W.C. on North Elevation, enclosing the decking on the West Elevation and covering the decking area on the South Elevation with a canvas roof.

Location: Black Rock Café, Millendreath Holiday Village, Millendreath, Looe.

Applicant: Espalier Development (Millendreath Ltd).

Cornwall Council's Decision: Approved with conditions.

5.1.2: Application PA21/05583.

Proposal Single storey front extension and raised patio.

Location Trezelah Road from the B3253 at Four Winds to Millendreath, PL131NY.

Applicant Jay? (Not supplied)

Grid Ref 226956 / 54283.

Cornwall Council's Decision: Approved with the usual conditions.

Agenda Item 6: Planning Matters:

6.1.1: Neighbourhood Development Plan – This has been raised by Councillors Cummings and Lankston (by telephone conversation). The Clerk will look into how to get this project moving by talking with Morval Parish Council.

6.2: Correspondence:

Forwarded by email where possible, information pack to be reinstated this month.

Agenda Item 7: – Finance.

7.1.1: Summary of Accounts.

Reconciled balances date 02/09/2021

Opening Bank Balances 1 st April 2021	£20,729.08
Income to date	£9,233.56
Expenditure to date	£4,761.00
Balance to date	£25,201.64

7.2: Accounts paid in July 2021.

Cheque No	Organisation	Amount
BACS	CF Hyde – Clerks June expenses.	50.00
BACS	Bloom & Wild (Flowers to Caroline Hyde)	36.00
BACS	Clerks Salary June 2021	649.98
BACS	Nigel Cummings – Website Hosting and maintenance - July	20.00
BACS	Cornwall Council (Magazine Print)	42.08
BACS	Viking Direct (Office supplies)	54.77
	Total	852.83

7.3: Income in July and August 2021.

9-Apr-21	Bank Interest	£	0.07
10-May-21	Bank Interest	£	0.07
13-Jul-21	Wild Futures TITHE MAP	£	20.00
19-Jul-21	Looe Bookshop TITHE MAP	£	21.00
21-Jul-21	Purely Cornish AD REVENUE	£	30.00
28-Jul-21	Purely Cornish TITHE MAP	£	30.00
11-Aug-21	Tregoad TITHE MAP	£	100.00
16-Aug-21	Slimming World AD REVENUE	£	60.00
23-Aug-21	Corill Bookshop Liskeard TITHE MAP	£	22.00
	Total	£	283.14

It was proposed by Vice Chairman Powley, seconded by councillor Lawes that Items 7.1, 7.2 and 7.3 are ratified. ALL AGREED.

7.4: Requests for Funding received by date of meeting.

None received.

7.5: Receipts and letters of thanks received by the date of the meeting.

None received.

7.6: Financial Business.

7.6.1: Accounts to be paid in September 2021.

It was proposed by _____ and seconded by _____ that the following be authorised for payment.

Cheque No	Organisation	Amount
BACS	CF Hyde – Clerks July expenses.	50.00
BACS	CF Hyde – Clerks August expenses	70.02
BACS	Clerks Salary July 2021	649.98
BACS	Clerks Salary August 2021	649.98
BACS	Nigel Cummings – Website Hosting and maintenance, August.	20.00
BACS	Nigel Cummings – Website Hosting and maintenance, September.	20.00
BACS	CALC Annual Membership	236.42
DD	Information Commissioner Data Protection	35.00
	Total	1731.40

7.6: Financial Business.

None to report.

Agenda Item 8: Reports on Matters arising from the Minutes.

8.1.1: HGV's using the lane from A387 to Twinaways junction – The Clerk has reported this issue to Cormac and Morval Parish Council.

8.1.2: South West Water – Leak outside the Memorial Hall, Holland Road, No Man's Land. SWW have confirmed this is a private issue and needs to be repaired by the estate owner Cornwall Housing. County Councillor Armand Toms and the clerk have contacted Cornwall housing who are arranging repairs.

Vice Chairman Powley informed Member that repairs are scheduled for 26th September 2021.

8.1.3: Suspicious Car in the Parish – The Clerk has reported the vehicle to PCSO Dave Billing who looked into the information supplied and confirmed the vehicle registration number is not on the DVLA database.

Discussions ensued and the Clerk was asked to contact PCSO Dave Billing again.

Agenda Item 9: Business received after publication of agenda:

None received.

Agenda Item 10: Information received from CC and other Authorities:

10.1.1: Cornwall Council.

Communities and Devolution team – Newsletters and Special Bulletins and Notices. All circulated by email during the current lockdown.

Liskeard and Looe Community Network Panel Newsletter - August 2021.

Kernow Connect – Leaflet on services for young people.

10.1.2: Other Authorities.

Littlethorpe – Catalogue.

Elan City – Road safety equipment leaflet.

Clerks and Council's Direct – July 2021 edition.

CPRE – Countryside Voice, Summer 2021 Edition.

Agenda Item 11: New Business:

11.1.1: Tithe Map Project – To date the Clerk has distributed 379 copies out for sale in various outlets, £210 raised so far. Articles have been on Radio Cornwall and printed in The Cornish Times, The Western Morning News has been sent all the information and copies have been sent to Clarence House and the offices of The Duchy of Cornwall, a double page will appear in the Parish Magazine and it's on our website.

11.1.2: No Man's Land Proposed Housing Scheme – Email received from Andrew George below:

Dear Charles,

With my apologies for such a delayed reply (I drafted one but it seems not to have sent!) I can confirm that we would of course be content to meet half the costs of the Housing Need Survey. Please forward the invoice to our Finance Officer, Sue Floyd-Norris - copied here.

Naturally we are disappointed to read that the survey had such a disappointing response rate (just 25 completed replies to the 321 households which received an invitation letter) and that, as a consequence, it failed to identify any housing need beyond that already identified in the Home Choice register.

We would welcome an opportunity to consider next actions with the Parish Council, whenever that is convenient.

We look forward to hearing from you in due course.

Yours sincerely,

ANDREW GEORGE Chief Executive/Lewydh.

Discussions ensued and it was agreed that the Clerk set up a meeting with Andrew George to discuss this further.

Agenda Item 12: Around the table:

Councillor Reynolds:

Gateway into a field on the B3253 – A new gateway has been cut into the hedge on the B3253 near No Man's Land, concerns have been raised as to if permission has been sought for this gate and it's potential to create further flooding problems on the road at No Man's Land.

The Clerk to talk to Morval Parish Council.

Councillor Keeble: (by email)

Cyclists in the Parish - *The usual horrendous traffic this Summer as everyone will have noticed – a particular increase in cyclists – groups of 15/20 lycra-clad enthusiasts who fail to acknowledge the traffic conditions of our local roads.*

Discussion ensued and Councillor Cummings informed Members there is a group from an organised holiday tours company, these are becoming more popular so is likely to numbers of cyclists will continue to rise in the future.

Councillor Lawes:

30MPH Sign – Still missing. The Clerk to contact Cormac again.

Broken Postbox – Despite efforts by a parishioner and the Clerk no action has been taken to repair the postbox.

Increased Road Sweeper Visits – 4 times so far this year. County Councillor Armand Toms explained there is a new driver who has vastly increased the number of visits throughout the area. Councillor Toms has passed on his praise to the driver's manager.

Councillor Cummings:

Looe Hill Structural Survey – Have the results of the survey been published? The Clerk to contact Deviock Parish Council to see if they have seen the result.

Vice-Chairman:

Nothing raised.

The Chairman:

Holland Road Closure – This did not happen; can the Clerk find out when it's rescheduled for.

County Councillor Armand Toms:

Keveral Lane and Valley Road, Seaton – Keveral lane is being tested for potential land movement and Valley Road the B3247 may well be closed for further road works in October, therefore extra traffic could come through St Martin by Looe Parish.

Tour of Britain Cycle Race – Starts in Penzance on Sunday 5th September 2021 travelling upto Bodmin. Additional visitors will be in Cornwall for this event.

Footpath – Dovers to Tregoad – County Councillor Armand Toms will take a look at this and arrange clearance if required.

Covid cases in SE Cornwall – Cases well above national average, extra caution advised and enhanced precautions imposed by Central Government.

Date and Time of Next Meeting: 7th October 2021 at 7.30pm The **Parish Council Meeting** at the No Man's Land Memorial Hall.

There being no other business the meeting closed at 8.50pm.