

St Martin – By - Looe Parish Council

Friday, 25th 2021

WORKING AGENDA, FOR THE PARISH COUNCIL MEETING AT 7.30PM TO BE HELD ON THURSDAY 1st JULY 2021 at NO MAN'S LAND MEMORIAL HALL. (Covid restrictions apply).

Public Question Time. IMPORTANT PLEASE READ NOTE BELOW.

Agenda Item 1: Declarations of Interest.

Agenda Item 2: Apologies for absence.

Agenda Item 3: Minutes of the Parish Council Meetings of the 10th June 2021.

Agenda Item 4: Planning Applications:

4.1.1: Application PA21/02388

Proposal Erection of a 4 Bedroom Split Level Self Build House.

Location Land East of Strata Millendreath Cornwall PL13 1NY

Applicant Mr Matthew Thompson

Grid Ref 226942 / 54261

4.1.2: Application PA21/05583

Proposal Single storey front extension and raised patio

Location Trezelah Road from The B3253 at Four Winds to Millendreath, PL13 1NY

Applicant Jay ? (Not supplied)

Grid Ref 226956 / 54283

Agenda Item 5: Planning Decisions received by the date of the meeting.

Agenda Item 6: Planning Matters.

Agenda Item 7: Finance.

Agenda Item 8: Reports on Matters arising from the Minutes.

Agenda Item 9: Business received after publication of agenda.

Agenda Item 10: Information received from CC and other Authorities.

Agenda Item 11: New business.

Agenda Item 12: Around the Table.

Important - please note:

All requests from members of the public to speak at the meeting should be submitted in writing to the Clerk at the address below, at least 48 hours before the meeting.

This will enable the Parish Council to consider the request and respond accordingly. Failure to contact The Clerk may well result in the request to speak being refused.

COVID 19 restrictions enforced. Face coverings and hand sanitisers MUST be used if attending in person, restrictions on numbers may be in force.

Charles Hyde (Mr) Clerk to the Council, 8 Trelawny Road, Menheniot, Liskeard. PL14 3TS, 01579 340905

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Please note that this Council executes its duty in considering the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status and any disability), Crime and Disorder, Health and Safety and Human Rights.

St Martin – By - Looe Parish Council

To All Members of the Parish Council.

WORKING AGENDA, THE PARISH COUNCIL MEETING AT 7.30PM TO BE HELD ON THURSDAY 1st JULY 2021 at NO MAN’S LAND MEMORIAL HALL. (Covid restrictions apply).

Chairman: Robert Henly.

Vice-Chair: Roberta Powley.

Parish Councillors: Barbara Reynolds, Andrea Lankston, David Keeble, Simon Lawes, Nigel Cummings.

Mr Charles Hyde, Clerk and Proper Officer of the Council.

County Councillor Armand Toms.

PCSO David Billing.

Public Question Time and Councillors Comments on Declared Interests:

Agenda Item 1: Declarations of Interest:

Agenda Item 2: Apologies for absence:

Agenda Item 3: Minutes of the Parish Council Meeting:

3.1.1: Minutes for the Parish Council Meeting held on 10th June 2021. It was proposed by _____ seconded by _____ and agreed unanimously that they be taken as read and signed by the Chairman as a true and accurate record of the meeting.

Agenda Item 4: Planning Applications:

4.1.1: Application PA21/02388

Proposal Erection of a 4 Bedroom Split Level Self Build House.

Location Land East of Strata Millendreath Cornwall PL13 1NY

Applicant Mr Matthew Thompson

Grid Ref 226942 / 54261

4.1.2: Application PA21/05583

Proposal Single storey front extension and raised patio

Location Trezelah Road from the B3253 at Four Winds to Millendreath, PL131NY

Applicant Jay? (Not supplied)

Grid Ref 226956 / 54283

Agenda Item 5: Planning Decisions received by the date of the meeting: None received.

Agenda Item 6: Planning Matters: None raised.

6.2: Correspondence:

Forwarded by email where possible, information pack to be reinstated this month.

Agenda Item 7: – Finance.

7.1.1: Summary of Accounts.

Reconciled balances date 22/06/2021

Opening Bank Balances 1 st April 2021	£20,729.08
Income to date	£8,950.42
Expenditure to date	£2,966.77
Balance to date	£26,712.73

7.2: Accounts paid in March & June 2021.

Cheque No	Organisation	Amount
BACS	Cornwall Council (Magazine printing – Paid in March 2021)	42.08
	Total	42.08

BACS	CF Hyde – Clerks May expenses.	50.00
BACS	Zoom, May	14.39
BACS	Clerks Salary May 2021	649.98
BACS	Nigel Cummings – Website Hosting and maintenance	20.00
BACS	Caroline Hyde – Audit Fee	50.00
	Total	784.37

7.3: Income in June 2021.

None received.

It was proposed by _____ and seconded by _____ that Items 7.1, 7.2 and 7.3 are ratified.

7.4: Requests for Funding received by date of meeting.

None received.

7.5: Receipts and letters of thanks received by the date of the meeting.

None received.

7.6: Financial Business.

7.6.1: Accounts to be paid in July 2021.

It was proposed by _____ and seconded by _____ that the following be authorised for payment.

Cheque No	Organisation	Amount
BACS	CF Hyde – Clerks June expenses.	50.00
BACS	Bloom & Wild (Flowers to Caroline Hyde)	36.00
BACS	Clerks Salary June 2021	649.98
BACS	Nigel Cummings – Website Hosting and maintenance	20.00
BACS	Cornwall Council (Magazine Print)	42.08
BACS	Viking Direct (Office supplies)	54.77
	Total	852.83

7.6: Financial Business.

Agenda Item 8: Reports on Matters arising from the Minutes.

8.1.1: Holland Road, Litter Bin – The Clerk received a request for the bin to be relocated away from the bench, as the smell of dog waste can be very unpleasant. The suggested relocation point is the 'One Way' sign pole on the footpath. The Clerk had written to Biffa.

8.1.2: Highways issues reported at the last meeting – Road Sign visibility – Reported to Cormac who agreed to cut the vegetation on the next visit to the site.

Land at Springfield Park garages site – Cormac have confirmed this is not their land and have requested the adoption certificate for the estate to see who owns it. Councillor Cummings has offered to trim and clear the growth from the site.

Fence at Number 6 Bucklawren Road – Cormac have confirmed this land is owned by Cornwall Council and have referred the issue to them.

30 MPH sign at May Lane Millendreath – Cormac are looking into replacing the sign ASAP.

Highway Improvements, Looe Hill to Bucklawren Road – William Glassup has agreed to revisit the previous meeting notes to see if further work can be carried out. William said the new fingerpost at Windsworth is not helping the situation and suggests the finger is removed and has agreed to see

if the sign on the road from Looe Hill to Windsworth can be amended to read 'Single Track Road with NO Passing Places' and the 'Access Only' sign at Seaton be moved further down the hill.

8.1.3: Bus Stop outside Dovers House – The Clerk and Jason from CityBus visited the site and confirmed the bus stop flag is for a stop in both directions. Jason has however agreed to refer the matter to the Health and Safety Team to see if removing the Plymouth bound bus stop should be considered as there is a stop outside Looe Bay Holiday Park.

8.1.4: Land opposite Four Winds, May Lane – The Clerk has reported the Camping Pod and other site issues to Looe Town Council, who have confirmed it will go to their planning committee for discussion.

8.1.5: Wild Willow Camping – The Clerk has reported the continued planning breach to the Planning Enforcement Team who were responsible for the two Planning Appeals which were dismissed.

8.1.6: Construction of Structure at number 6 Bucklawren Road – The structure is being built within permitted development, however as it is not complete it will continue to be monitored.

Agenda Item 9: Business received after publication of agenda:

Agenda Item 10: Information received from CC and other Authorities:

10.1.1: Cornwall Council.

Communities and Devolution team – Newsletters and Special Bulletins and Notices. All circulated by email during the current lockdown.

10.1.2: Other Authorities.

Information pack to be reinstated this month, however to date nothing has been received.

Agenda Item 11: New Business:

Agenda Item 12: Around the table:

Councillor Reynolds:

Councillor Lankston:

Councillor Keeble:

Councillor Lawes:

Councillor Cummings:

Vice-Chairman:

The Chairman:

County Councillor Armand Toms:

PCSO Dave Billing:

Date and Time of Next Meeting: 2nd September 2021 at 7.30pm The **Parish Council Meeting** at the No Man's Land Memorial Hall.

There being no other business the meeting closed at