

St Martin – By - Looe Parish Council

MINUTES FOR THE PARISH COUNCIL MEETING AT 7.30PM TO BE HELD ON THURSDAY 10th JUNE 2021 at NO MAN’S LAND MEMORIAL HALL.

Attended by:

Chairman: Robert Henly.

Vice-Chair: Roberta Powley.

Parish Councillors: Barbara Reynolds, Andrea Lankston, David Keeble, Simon Lawes, Nigel Cummings.

Mr Charles Hyde, Clerk and Proper Officer of the Council.

County Councillor Armand Toms.

Public Question Time and Councillors Comments on Declared Interests:

Matt Way, General Manager, Tregoad Holiday Park is attended to introduce himself to the Parish Council and answer questions asked.

The Chairman welcomed Mr. Way and several questions were asked by Members.

Agenda Item 1: Declarations of Interest:

None declared

Agenda Item 2: Apologies for absence:

PCSO David Billing.

Agenda Item 3: Minutes of the Parish Council Meeting:

3.1.1: Minutes for the Annual Parish Council Meeting held on 13th May 2021. It was proposed by Councillor Keeble, seconded by councillor Reynolds and agreed unanimously that they be taken as read and signed by the Chairman as a true and accurate record of the meeting.

3.1.2: Minutes for the Parish Council Meeting held on 13th May 2021. It was proposed by Vice Chairman Powley, seconded by Councillor Lankston and agreed unanimously that they be taken as read and signed by the Chairman as a true and accurate record of the meeting.

Agenda Item 4: Planning Applications:

4.1.3: Application: PA21/04575.

Proposal: Temporary siting of a portable building for use as a Cafe/Bar (A3 Use Class) for a further 3 years. Construction of a store and W.C. on North Elevation, enclosing the decking on the West Elevation and covering the decking area on the South Elevation with a canvas roof.

Location: Black Rock Café, Millendreath Holiday Village, Millendreath, Looe.

Applicant: Espalier Development (Millendreath Ltd).

Parish Council’s Decision: Approved with no issues. Proposed by Councillor Lawes, seconded by Councillor Keeble. ALL AGREED.

Agenda Item 5: Planning Decisions received by the date of the meeting:

None received.

Agenda Item 6: Planning Matters:

None raised.

6.2: Correspondence:

Forwarded by email where possible.

Agenda Item 7: – Finance.

7.1.1: Summary of Accounts.

Reconciled balances date 02/06/2021

Opening Bank Balances 1 st April 2021	£20,729.08
Income to date	£8,950.42
Expenditure to date	£2,182.40
Balance to date	£27,497.10

7.2: Accounts paid in May 2021.

Cheque No	Organisation	Amount
BACS	CF Hyde – Clerks April expenses.	50.00
BACS	Zoom, April	14.39
BACS	Clerks Salary April 2021 (Provisional - TBC)	649.98
BACS	Nigel Cummings – Website Hosting and maintenance	20.00
BACS	The Women's Centre – Donation agreed last month	10.00
BACS	RN Powley – Community Garden spending	66.22
BACS	Browns Nurseries – Community Garden Trees	110.00
BACS	Came & Co Annual Insurance premium	381.56
BACS	Complete Weed Control – Weed spray	144.00
	Total	1446.15

7.3: Income in May 2021.

13-May-21	HMRC Vat Refund	£	2,138.16
24-May-21	JG Body Repairs AD REVENUE	£	30.00
24-May-21	S Griffiths AD REVENUE	£	30.00
24-May-21	D Goodman AD REVENUE	£	60.00
25-May-21	SW Heating AD REVENUE	£	60.00
26-May-21	Moon&Ben AD REVENUE	£	30.00
	Total	£	2,348.16

It was proposed by Councillor Reynolds, seconded by Councillor Lawes that Items 7.1, 7.2 and 7.3 are ratified. ALL AGREED.

7.4: Requests for Funding received by date of meeting.

None received.

7.5: Receipts and letters of thanks received by the date of the meeting.

None received.

7.6: Financial Business.

7.6.1: Accounts to be paid in March and Jun 2021.

It was proposed by Councillor Reynolds, seconded by Councillor Lawes that the following be authorised for payment. ALL AGREED.

Cheque No	Organisation	Amount
BACS	Cornwall Council (Magazine printing – Paid in March 2021)	42.08
	Total	42.08
BACS	CF Hyde – Clerks May expenses.	50.00
BACS	Zoom, May	14.39
BACS	Clerks Salary May 2021	649.98
BACS	Nigel Cummings – Website Hosting and maintenance	20.00
BACS	Caroline Hyde – Audit Fee	50.00
	Total	784.37

7.6: Financial Business.

7.6.1: Annual Return (Audit) – Has now been completed by the Internal Auditor and submitted to PKF Littlejohn within the deadline. All documents uploaded onto our website in line with the Financial/Transparency Regulations.

The Auditor has told the Clerk this will be the last year, as she feels she has a conflict of interests with the Clerk being her brother.

The Clerk has contacted the gentleman who carries out the audit for four local Parish Council's, he is called Barry Jolliff. He has agreed to carry out our Internal audit from April 2022 at a cost of £100. It was proposed by The Chairman and seconded Vice Chairman Powley to agree to this appointment. ALL AGREED.

Vice Chairman Powley proposed flowers be sent to Caroline Hyde to thank her for her work over the last 5 years. This was seconded by Councillor Lawes. ALL AGREED.

Agenda Item 8: Reports on Matters arising from the Minutes.

8.1.1: Fingerpost at Bay View Farm – Broken and need to be repaired. Email received from James Clapp, Countryside Officer below:

Thanks for letting us know, we will be looking at all of the signage on the Coastpath this week, as we have the opportunity to use external funding from Natural England as part of the England Coastpath. This one will be included within the entire stretch from Cremyll to St Mawes and delivered this financial year.

8.1.2: Cornwall Council IT – CC still have not updated the link to our website, this will shortly stop working as the old website is to be removed. The Clerk has reported this to Cornwall Council and is awaiting confirmation this has been done.

8.1.3: Standing Orders – Reviewed and adopted. Proposed by The Chairman, Seconded by Councillor Reynolds. ALL AGREED.

8.1.4: Financial Regulations – Reviewed and adopted with one amendment to item 2.6 removing the 'family relationships' clause. Proposed by The Chairman, seconded by Vice Chairman Powley. ALL AGREED.

8.1.5: Code of Conduct – Reviewed and adopted. Proposed by Vice Chairman Powley, seconded by Councillor Cummings. ALL AGREED.

8.1.7: Allocated funds – At the end of the financial year the Parish Council's bank balance to date was £20,729.08.

£6,000 was earmarked for the No Man's Land Play Area. It was suggested this item be raised again in this meeting to discuss future projects.

Discussions ensued and it was agreed to leave as stated and to revisit next year.

Agenda Item 9: Business received after publication of agenda:

9.1.1: 56 Day Camping Rule – Further to the calls broadcast on the BBC for this to be made permanent, the Clerk has sent the following email to CALC and Phil Mason Head of Planning at Cornwall Council.

Regarding the 56 day rule. Today on the BBC there are calls for this to become permanent, our concerns are for our good of our parishioners and the environment; this decision has resulted in clogged up roads, unregulated, unsuitable sites, unregulated and unaccounted for sewage disposal, additional rubbish disposal costs (to Cornwall Council) and the pop up businesses are not paying business rates.

The costs of this decision appear to be falling on the Council Tax payers, which hardly seems fair. I do think this is something CALC and NALC need to urgently investigate further before it's too late, as small Parishes like ours are unlikely to make a difference to decision making on our own.

Yes we need to help the economy recover, but not to the detriment of local communities and legitimate camp sites, who pay for all of their services and business rates.

Further to my appeal for information which you kindly circulated, I have has only four replies, three of which supported further action, I can only assume everyone else either ignored the request or are too busy to respond, which disappoints me.

I would also like to write to the appropriate Government Department and Minister, could you please supply that information to me.

Regards and thank you.

County Councillor Armand Toms agreed to write to the Planning Department to ask for this rule to be only applicable for this year and that any calls for this to be made permanent be resisted.

9.1.2: Holland Road, Litter Bin – The Clerk received a request for the bin to be relocated away from the bench, as the smell of dog waste can be very unpleasant. The suggested relocation point is the ‘One Way’ sign pole on the footpath. The Clerk has written to Biffa.

Vice Chairman Powley agreed to contact Richard Lewis from Cornwall Housing to see if he could assist with it’s relocation.

Agenda Item 10: Information received from CC and other Authorities:

10.1.1: Cornwall Council.

Communities and Devolution team – Newsletters and Special Bulletins and Notices. All circulated by email during the current lockdown.

10.1.2: Other Authorities.

All Circulated by email during the current lockdown.

Agenda Item 11: New Business:

11.1.1: Jenny Wallis’s 1840 To the Map Project – The Clerk circulated the proof copy of the Tithe Map which his being printed locally for Jenny. She has asked if the Parish Council could assist with the sale of the map to the Parishioners, with all proceeds being given to the Lifeboats. She also asked for assistance with to get the Map into local tourist sites, a suggested RRP is £2.99, production costs are being met by Jenny who is not looking to recoup the costs as she would have been willing to make a donation to the Lifeboats herself. Copyright has been given to The Parish Council for future reprints.

Discussions ensued and it was agreed to support the project by advertising in the Parish Magazine and through an article in the local press.

11.1.2: Housing Survey – Published and circulated to all Parish Councillors.

County Councillor Armand Toms told Members that he had a meeting with Andrew George from Cornwall Community Land Trust who confirmed the project for houses at the Holland Road site is progressing, the main stumbling block is the disposal of sewerage which is being looked at by South West Water.

Agenda Item 12: Around the table:

Councillor Reynolds:

Road Sign Visibility – The road junction sign on the Springfield Park side of the B3253 is obscured by growth. This needs attention as this is a dangerous junction and the sign needs to be cleared.

Looe Caravan and Motorhome Site – CityBus are stopping at this site to pick up passengers, this site does not have a bus stop as there is a suitable safe stop outside Looe Bay Holiday Park just a short walk away. The bus stopping is causing a back up of traffic which could result in dangerous overtaking on a stretch of road with poor visibility. The Clerk to report to CityBus and to contact the site to ask them to inform visitors where the correct stop is.

Land on the Springfield Park side of the Holland Road junction with the B3253 – This needs clearing out for possible use by the Light Up St Martin’s Parish Team. The Clerk to Contact Cormac.

Councillor Lankston:

Fence at Number 6 Bucklawren Road – This has been raised by the Clerk and reported to Cormac. County Councillor Armand Toms has also reported this.

Councillor Keeble:

Construction of structure at number 6 Bucklawren Road – A rather large building is being constructed on the site, no permission has been sought, however it could well be ok due to permitted development, this should be monitored.

Wild Willow Camping – The site is still in operation despite both planning appeals refusing permission. The Clerk to report to Planning Enforcement.

Land Opposite Four Winds, May Lane – A camping Pod has appeared on the site, also the static caravan further down the field is being lived in. The Clerk and County Councillor Armand Toms to report to Looe Town Council.

Councillor Lawes – 30 MPH speed limit at the bottom of May Lane where the street lights are. There is no sign. Also, should this be reduced to 20 MPH?. The Clerk to contact Cormac.

Councillor Cummings:

Future Project Suggestion – Potential sites for improvement to screening, the creation of wildlife pathways and tree planting to help with climate change were suggested. Working with property owners and the community could make the Parish a more beautiful place to live.

Councillor Cummings to work on a presentation.

Highway Improvements Looe Hill – these were agreed in January 2020 with Paul Allen from Cormac, these improvements are not on any schedule of works published by Cormac. The Clerk to arrange to meet with William Glassup of Cormac to discuss.

Vice-Chairman:

Nothing raised.

The Chairman:

Damaged Gate at Pethick Farm – A large white van turned in the gateway and damaged the gate, this is a concern as large vehicles often turn in the gateway.

County Councillor Armand Toms:

Offensive Graffiti on the footpath down Looe Hill – County Councillor Toms removed the offensive graffiti on a bench, if anyone sees anything similar, please report it to Councillor Toms.

Affordable Housing – New legislation is now in place; Cornwall Council is looking into how to provide more homes for local people.

Homeless People – With the ending emergency protection for people renting property, many Landlords have given notice of their intention to sell their properties due to the rapid increase in property prices in Cornwall. This is resulting in many requests for rehousing; however, stock is very limited and many people will be unsuccessful in finding a new home, causing a crisis for local renters who are going to find themselves homeless.

Date and Time of Next Meeting: 1st July 2021 at 7.30pm The **Parish Council Meeting** at the No Man's Land Memorial Hall.

There being no other business the meeting closed at 9.10pm.