St Martin — By - Looe Parish Council

Friday, 26th May 2023

WORKING AGENDA, FOR THE PARISH COUNCIL MEETING AT 7.30PM. TO BE HELD ON THURSDAY 1st JUNE 2023 AT NO MAN'S LAND MEMORIAL HALL.

<u>AGENDA</u>

Public Question Time. IMPORTANT PLEASE READ NOTE BELOW.

Agenda Item 1: Declarations of Interest. **Agenda Item 2:** Apologies for absence.

Agenda Item 3: Minutes of the Annual Parish Council Meeting and the Parish Council Meeting

held on the 4th May 2023.

Agenda Item 4: Planning Applications:

Agenda Item 5: Planning Decisions received by the date of the meeting.

Agenda Item 6: Planning Matters.

Agenda Item 7: Finance.

Agenda Item 8: Reports on Matters arising from the Minutes. **Agenda Item 9:** Business received after publication of agenda.

Agenda Item 10: Information received from CC and other Authorities.

Agenda Item 11: New Business.

Agenda Item 12: Around the Table.

Important - please note:

All requests from members of the public to speak at the meeting should be submitted in writing to the Clerk at the address below, at least 48 hours before the meeting. This will enable the Parish Council to consider the request and respond accordingly. Failure to contact The Clerk may well result in the request to speak being refused.

Charles Hyde (Mr) Clerk to the Council, 8 Trelawny Road, Menheniot, Liskeard. PL14 3TS, 01579 340905

stmartinpc1@btinternet.com www.stmartinbylooepc.org.uk

Please note that this Council executes its duty in considering the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status and any disability), Crime and Disorder, Health and Safety and Human Rights.

ST MARTIN- BY- LOOE PARISH COUNCIL

WORKING AGENDA FOR THE PARISH COUNCIL MEETING AT 7.30PM. TO BE HELD ON THURSDAY 1st JUNE 2023 AT NO MAN'S LAND MEMORIAL HALL.

Chairman: Robert Henly, Vice Chairman: Roberta Powley,

Parish Councillors: Barbara Reynolds, Andrea Lankston, Simon Lawes,

David Keeble.

Charles Hyde Parish Clerk and RFO County Councillor Armand Toms.

PCSO Dave Billing.

Public Question Time and Councillors Comments on Declared Interests:

Parish Council Vacancy – Possible interest from a parishioner. Item for discussion.

Agenda Item 1: Declarations of Interest:

Agenda Item 2: Apologies for absence:

Agenda Item 3: Minutes of the Parish Council Meeting:

- **3.1.1: Minutes for the Annual Parish Council Meeting held on 4th May 2023** It was proposed by Councillor seconded by Councillor and agreed unanimously that they be taken as read and signed by the Chairman as a true and accurate record of the meeting.
- **3.1.2: Minutes for the Parish Council Meeting held on 4th May 2023** It was proposed by Councillor seconded by Councillor and agreed unanimously that they be taken as read and signed by the Chairman as a true and accurate record of the meeting.

Agenda Item 4: Planning Applications:

Agenda Item 5: Planning Decisions received by the date of the meeting:

Agenda Item 6: Planning Matters:

6.2: Correspondence:

Forwarded by email where possible.

Agenda Item 7: - Finance.

7.1.1: Summary of Accounts.

Reconciled balances date 24/05/2023.

Opening Bank Balances 1st April 2023 £25,430.67 Income to date £6,549.75 Expenditure to date £1,838.44 Balance to date £30,141.98

7.2: Accounts paid in May 2023.

Cheque No	Organisation	Amount
BACS	CF Hyde – Clerks April 2023 expenses.	61.70
BACS	Cornwall Council - Clerks Salary April 2023.	649.98
BACS	Viking Direct – Office Supplies	103.19
BACS	CALC Annual Subscription	249.60
BACS	Cornwall Council – Magazine Printing	50.50
	Total	1114.97

7.3: Income in May 2023.

Various April	Bond Interest		£	6.85
5-May-23	Powley Coronation Mugs		£	15.60
24.5.23	Powley Sold Coronation Mugs		£	31.20
		Total	£	53.65

It was proposed by _____ and seconded by _____ that Items 7.1, 7.2 and 7.3 are ratified.

7.4: Requests for Funding received by date of meeting.

None received.

7.5: Receipts and letters of thanks received by the date of the meeting.

None received.

7.6: Financial Business.

7.7.1: Accounts to be paid in June 2023.

It was proposed by and seconded by that the following be authorised for payment.

Cheque No	Organisation	Amount
BACS	CF Hyde – Clerks May 2023 expenses.	50.00
BACS	Cornwall Council - Clerks Salary May 2023.	649.98
	Total	

Agenda Item 8: Reports on Matters arising from the Minutes.

8.1.1: Forest for Cornwall are offering a free Landmark Tree - to every parish and town council in Cornwall. Over the last two planting seasons 80 parishes have now planted one of these standard trees to celebrate a local person, place or event. The application is now out for the next planting season (November to March, 2023-24). Discuss, if we should apply and decide on a location (needed for the application). *Carried forward from last month.*

Agenda Item 9: Business received after publication of agenda:

Agenda Item 10: Information received from CC and other Authorities:

10.1.1: Cornwall Council.

Newsletters and Special Bulletins and Notices sent by email.

10.1.2: Other Authorities.

None received.

Agenda Item 11: New Business:

Agenda Item 12: Around the table:

Councillor Reynolds:
Councillor Lankston:
Councillor Keeble:
Councillor Lawes:
Vice Chair Powley:

The Chairman:

County Councillor Armand Toms:

PCSO Dave Billing

Date and Time of Next Meetings: Thursday 6^{th} July 2023 **Parish Council Meeting** at 7.30pm at the No Man's Land Memorial Hall.

There being no other business the meeting closed at