

Bank reconciliation

This reconciliation should include all bank and building society accounts, including short term investment accounts. It must agree to Box 8 in the column headed "Year ending 31 March 20XX" in the Accounting Statements of the Authority. It must also agree to Box 7 where the accounts are prepared on a receipts and payments basis. Please complete the reconciliation remembering that unpresented cheques should be entered as negative figures.

Name of smaller authority:

St Martin by Looe Parish Council

County area (local councils and parish meetings only):

Cornwall

Financial year ending 31 March 2025

Prepared by (Name and Role):

Charles Hyde RFO and Parish Clerk

Date:

14/04/2025

	£	£
Balance per bank statements as at 31/3/XX:		
account 1	12,714.43	
account 2	0.05	
account 3	12,941.32	
[add more accounts if necessary]		
account 5		
account 6		
account 7		
account 8		
		25,655.80
Petty cash float (if applicable)		-
Less: any unpresented cheques as at 31/3/XX (enter these as negative numbers)		
item 1		
item 2		
item 3		
item 4		
[add more lines if necessary]		
item 5		
item 6		
item 7		
item 8		
Add: any un-banked cash as at 31/3/XX		
Net balances as at 31/3/25		25,655.80