

St Martin – By - Looe Parish Council

MINUTES FOR THE PARISH COUNCIL MEETING AT 7.30PM. HELD ON THURSDAY 2nd OCTOBER 2025 AT NO MAN'S LAND MEMORIAL HALL.

Attended by:

Chairman: Robert Henly.

Vice Chairman: Roberta Powley.

Parish Councillors: Barbara Reynolds, Louise Western,

David Keeble, Paul Matthews.

Charles Hyde, Parish Clerk & Proper Officer of the Council.

Public Question Time and Councillors Comments on Declared Interests:

None raised or declared.

Agenda Item 1: Declarations of Interest:

None declared.

Agenda Item 2: Apologies for absence:

Parish Councillor Simon Lawes.

County Councillor, Mark Gibbons.

PCSO David Billing.

Agenda Item 3: Minutes of the Parish Council Meeting:

3.1.1: Minutes for the Parish Council Meeting held on 4th September 2025 It was proposed by Councillor Keeble, seconded by Councillor Reynolds and agreed unanimously that they be taken as read and signed by the Chairman as a true and accurate record of the meeting.

Agenda Item 4: Planning Applications:

None received.

Agenda Item 5: Planning Decisions received by the date of the meeting:

None received.

Agenda Item 6: Planning Matters:

6.1.1: Millendreath Beach Resort planning application – the Clerk has made enquires as to the delay in coming to a decision, this is due to the Planning Officer waiting for further environmental reports to come in.

6.2: Correspondence:

Forwarded by email where possible.

7.1.1: Summary of Accounts.

Reconciled balances date 21/09/2025.

Opening Bank Balances 1 st April 2025	£25,655.80
Income to date	£13,625.36
Expenditure to date	£6,326.40
Balance to date	£32,954.76

7.2: Accounts paid in September 2025.

Cheque No	Organisation	Amount
BACS	CF Hyde – Clerks July/August 2025 Internet package & expenses.	100.00
BACS	Cornwall Council - Clerks Salary July 2025.	767.92
BACS	HP Instant Ink (Monthly subscription) paid by C Hyde. Additional pages needed in July.	13.49
SO	Bank Service Charges	4.25
BACS	Cornwall Council – Clerks Salary August 2025	767.92
BACS	HP Instant Ink (Monthly subscription) paid by C Hyde.	6.49
SO	Bank Service Charge	4.25
DD	Information Commissioner – Data Protection annual fee	47.00
BACS	Honorarium External Audit Fee - to be donated to a Wildlife Charity	100.00
BACS	Cornwall Air Ambulance - Donation	100.00
BACS	R. Powley – Community Garden donation	32.00
	Total	1943.32

7.3: Income in September 2025.

8-Sep-25	Cornwall Council - Precept Part 2	£	6,531.50
21-Sep-25	Bank Interest	£	17.23
	Total	£	6,548.73

It was proposed by Vice Chairman Powley, seconded by Councillor Matthews that Items 7.1, 7.2 and 7.3 are ratified. ALL AGREED.

7.4: Requests for Funding received by date of meeting.

None received.

7.5: Receipts and letters of thanks received by the date of the meeting.

7.5.1: Cornwall Air Ambulance – Thank you card, circulated at this meeting.

7.6. Financial Business

7.7.1: Accounts to be paid in October 2025.

It was proposed by Councillor Keeble, seconded by Councillor Western that the following be authorised for payment. ALL AGREED.

Cheque No	Organisation	Amount
BACS	CF Hyde – Clerks September 2025 Internet package.	50.00
BACS	Cornwall Council - Clerks Salary September 2025.	767.92
BACS	HP Instant Ink (Monthly subscription) (Paid by C Hyde).	6.49
SO	Bank Service Charges	4.25
BACS	Royal British Legion - Poppy Wreath (Paid for by C Hyde)..	19.99
BACS	Election cost (Uncontested)	288.68
BACS	Microsoft 365 annual subscription. (Paid by C Hyde).	84.99
BACS	Cornwall Council – Magazine Printing	79.93
	Total	1,302.25

Agenda Item 8: Reports on Matters arising from the Minutes.

8.1.1: Passing Places on Bucklawren Road – Reported to Cormac who replied this had already been reported.

Councillor Western reported it looks like a large vehicle or tractor and trailer has widened parts of the road, unintentionally! there is no evidence of Cormac carrying out any work.

8.1.2: Holland Road Estate roads – The unfinished roads on the estate are now turning into mini lakes.

Email received from Surfacing below:

As you will be aware, the site received structural patching to address underlying defects in the carriageway. A further phase of works, involving the application of micro asphalt, is scheduled for later in this financial year.

Micro asphalt is a specialist surface treatment designed to seal the carriageway, restore texture, and extend the life of the road. It provides a smoother running surface for vehicles while protecting against further deterioration.

In light of the concerns you have raised, we will arrange for a member of our team to attend and inspect the site as a priority to ensure it remains safe and serviceable until the next phase of works takes place. I am happy to provide an update to you once this inspection has taken place.

Thank you again for bringing this to our attention. We appreciate your patience and understanding while we work to complete these improvements.

The Chairman thinks he has seen somewhere a date for the works to be carried out, the Clerk will make contact with The Surfacing Team.

8.1.3: Manhole by No: 1 Bucklawren Road – The manhole cover is sinking into the road and is now causing problems – The Clerk report ed to Cormac who replied this has already been reported.

South West Water, closed the road with no warning and repaired the manhole cover.

Also discussed the road to Treveria Farm, its condition and unsuitability for vehicular use, from the farm to the council houses. The Clerk to write to Cormac as this is virtually impassable now.

Agenda Item 9: Business received after publication of agenda:

None received.

Agenda Item 10: New Business:

None received.

Agenda Item 11: Around the table:

Councillor Reynolds:

Childrens School Bus Pass eligibility – One of our Parishioners children has just started at Looe Community Academy, the parents' applied for a bus pass and was refused on the grounds the child can walk as its only 3 miles. The boy already has his sister at the same school, and she has been issued a bus pass, the parents are currently paying for their son to use the bus which is a service bus. Councillor Reynolds raised this with the Clerk who has appealed the decision and supplied photographs of the route the child is expected to walk, despite it being a 50MPH road with no footpaths, County Councillor Mark Gibbons was also cc'd and he has escalated this issue, fully supporting the Parish Council, unfortunately the timescales set for a decision to be made by the Student Transport Team range from 4-8 weeks, so we may be waiting quite some time.

Additional information supplied by Councillor Reynolds:

From the pedestrian route assessment policy, one thing it says if identified an unsuitable pedestrian walking route an assessment will be undertaken by Cormac. I very much doubt that's been done, it also states local authorities have a statutory duty under the education act 1996 to provide home to school transport for eligible children, as defined by section 508B of the act, and it shows a map of how they assess a road, and all arrows show our road unsuitable.

Councillor Reynolds also informed members about her Granddaughters experience of being refused a pass to get to St Austell for further education on the grounds that she should go to Plymouth, which is ridiculous. Also, despite the parents offering to pay for a bus pass they have still been refused.

Looe Car Parking Availability Sign – The sign on the B3253 towards Looe has not worked this year, who is responsible for this sign? The Clerk with ask Looe Town Council.

Councillor Western:

Nothing raised.

Councillor Keeble:

Nothing raised.

Councillor Matthews:

Worn out signage – This has been reported before, but nothing has been done. The No Right Hand Turn on the B3253 coming from Looe to No Man's Land is very faded and needs attention, together with the speed repeater signs which are also faded and, in some cases, missing. The Clerk to report to Cormac.

Vice Chair Powley:

Pavement on Bindown Road – Covered in brambles and need cutting back as pavement is unusable. The Clerk to report to Cormac.

The Chairman:

Nothing raised.

PCSO Dave Billing:

Police Report (by email) - Please pass on my apologies for not being able to attend tonight's meeting due to being on a day shift.

During the month of September there was 1 crime reported within the Parish, and this was an assault which happened at Looe Bay.

Several patrols have been carried out in the Parish, and all seems to be in order.

If any issues are raised at tonight's meeting that require Police, please email me the details.

Date and Time of Next Meetings: 6th November 2025, **The Parish Council Meeting** at 7.30pm at the No Man's Land Memorial Hall.

There being no other business the meeting closed at 7.57pm.