

St Martin – By - Looe Parish Council

MINUTES FOR THE PARISH COUNCIL MEETING AT 5.30PM. HELD ON THURSDAY 6th NOVEMBER 2025 AT NO MAN'S LAND MEMORIAL HALL.

Attended by:

Chairman: Robert Henly.

Vice Chairman: Roberta Powley.

Parish Councillors: Barbara Reynolds, Louise Western,
David Keeble, Paul Matthews, Simon Lawes

County Councillor, Mark Gibbons.

PCSO David Billing. Charles Hyde, Parish Clerk & Proper Officer of the Council.

Public Question Time and Councillors Comments on Declared Interests:

Prior to the meeting – The Parish Council meet with Alexandra Carr, Community Animateur, Cornwall Rural Community Charity and Sarah Roberts from the Cornwall Council Affordable Housing Team at 4.30pm to discuss the potential housing site at No Man's Land.

Discussions ensued and it was agreed that Alexandra Carr from Cornwall Rural Community Charity and Sarah Roberts from the Cornwall Council Affordable Housing Team would discuss with their preferred developers to see if the site is a feasible project due to its size, location, ease of access and infrastructure.

Agenda Item 1: Declarations of Interest:

None declared.

Agenda Item 2: Apologies for absence:

None.

Agenda Item 3: Minutes of the Parish Council Meeting:

3.1.1: Minutes for the Parish Council Meeting held on 2nd October 2025 It was proposed by Councillor Reynolds, seconded by Councillor Matthews and agreed 6 - 0 votes (Councillor Lawes did not attend the meeting) that they be taken as read and signed by the Chairman as a true and accurate record of the meeting.

Agenda Item 4: Planning Applications:

None received.

Agenda Item 5: Planning Decisions received by the date of the meeting:

None received.

Agenda Item 6: Planning Matters:

None received.

6.2: Correspondence:

Forwarded by email where possible.

7.1.1: Summary of Accounts.

Reconciled balances date 06/11/2025.

Opening Bank Balances 1 st April 2025	£25,655.80
Income to date	£13,843.26
Expenditure to date	£9,579.06
Balance to date	£29,920.00

7.2: Accounts paid in October 2025.

Pay Type	Organisation	Amount
BACS	CF Hyde – Clerks September 2025 Internet package.	50.00
BACS	Cornwall Council - Clerks Salary September 2025.	767.92
BACS	HP Instant Ink (Monthly subscription) (Paid by C Hyde).	6.49
SO	Bank Service Charges	4.25
BACS	Royal British Legion - Poppy Wreath (Paid for by C Hyde).	19.99
BACS	Election cost (Uncontested)	288.68
BACS	Microsoft 365 annual subscription. (Paid by C Hyde).	84.99
BACS	Cornwall Council – Magazine Printing	79.93
	Total	1,302.25

7.3: Income in October 2025.

3-Oct-25	Tregoad AD REVENUE		£	20.00
21-Oct-25	Wills AD REVENUE		£	30.00
24-Oct-25	A Lankston AD REVENUE		£	15.00
28-Oct-25	Scott Parry AD REVENUE		£	60.00
30-Oct-25	R Stead AD REVENUE		£	30.00
31-Oct-25	Tredinnick AD REVENUE		£	30.00
6-Nov-25	Bank Interest		£	32.90
		Total	£	217.90

It was proposed by Vice Chairman Powley, seconded by Councillor Keeble that Items 7.1, 7.2 and 7.3 are ratified. ALL AGREED.

7.4: Requests for Funding received by date of meeting.

None received.

7.5: Receipts and letters of thanks received by the date of the meeting.

None received.

7.6. Financial Business

7.6.1: Clerk's Annual Salary Review – Currently paid SCP 27, £15.00 per hour, 11 hours per week, =£165.00. (NALC recommended rate for SCP 27 in 2024/25 £19.20 per hour, 11 hours per week, = £211.20). Plus £600 per year office rental and energy allowance and £50.00 per month telephone and internet package.

NALC recommended rate for SCP 27 in 2025/26 £19.81 per hour, 11 hours per week, = £217.91. Discussions ensued, and it was proposed by Councillor Reynolds, seconded by The Chairman to increase the Clerks salary to the NALC recommended rate, SCP 27, £19.81 per hour. ALL AGREED.

7.6.2: Review Clerks Telephone and Internet Package – As the world has changed and telephone and internet packages have become the norm; the Clerk feels this payment is no longer applicable.

Discussions ensued and it was agreed that the telephone and internet package of £50 per month be withdrawn as it is no longer applicable.

7.7.1: Accounts to be paid in November 2025.

It was proposed by Councillor Reynolds seconded by Councillor Lawes that the following be authorised for payment. ALL AGREED.

Pay Type	Organisation	Amount
BACS	CF Hyde – Clerks October 2025 Internet package.	50.00
BACS	Cornwall Council - Clerks Salary October 2025.	767.92
BACS	HP Instant Ink (Monthly subscription) (Paid by C Hyde).	6.49
SO	Bank Service Charges	4.25
BACS	Office Rental and Energy Costs (Annual Charge)	600.00
BACS	CPRE Annual Subscription	36.00
BACS	Duchy Defibrillators – Annual Maintenance contract	390.00
	Total	1854.66

Agenda Item 8: Reports on Matters arising from the Minutes.

8.1.1: Childrens School Bus Pass eligibility – Councillor Gibbons and the Clerk are still awaiting a response from the Student Transport Team.

Discussions ensued, which included PCSO Dave Billing offering a letter of support, County Councillor Mark Gibbons expressed his frustration at the time this is taking, but assured the Parish Council this matter is ongoing, and he will continue to work to achieve the best result.

8.1.2: Looe Car Parking Availability Sign – The sign on the B3253 towards Looe has not worked this year, who is responsible for this sign? The Clerk withed Looe Town Council who replied this was Cormac's sign and they would report it to Cormac as they were not aware of the issue.

Noted.

8.1.3: Worn out signage – This has been reported before, but nothing has been done. The No Right Hand Turn on the B3253 coming from Looe to No Man's Land is very faded and needs attention, together with the speed repeater signs which are also faded and, in some cases, missing. The Clerk reported to Cormac again and received a phone call assuring us that all of the signs in that part of the B3253 were to be replaced in the next round of funding.

Noted.

8.1.4: Pavement on Bindown Road – Covered in brambles and need cutting back as pavement is unusable. The Clerk to reported to Cormac, who have confirmed the work has been carried out.

Agenda Item 9: Business received after publication of agenda:

None received.

Agenda Item 10: New Business:

10.1.1: Clerks Holiday – The Clerk will be taking 10 days leave from 20th November 2025.

Agenda Item 11: Around the table:

Councillor Reynolds:

Nothing raised.

Councillor Keeble:

Nothing raised.

Councillor Lawes:

Millendreath Beach Resort Planning Application – Councillor Lawes met with Spencer Hicks from Valley Resorts who told him the application was being held up by The Coastal Protection Agency and The Environment Agency who cannot agree with the proposed scheme adequately protecting the valley floor from future flooding. Also, the costs of shoring up the cliffs and jetty are

higher than expected and may well be removed from the scheme. This will be dependent on the planning application being approved and these cliff and jetty being included in any conditions set.

Councillor Matthews:

Road Flooding – The road by Polborder has flooded during the recent heavy rain, The Chairman also added that it is also happening outside 3&4 and 5&6 Bucklawren Road. The Clerk to report to Cormac.

Councillor Western:

Nothing raised.

Vice Chair Powley:

Nothing raised.

The Chairman:

Nothing Raised.

PCSO Dave Billing:

Police Report – There were 2 crimes reported in the Parish during October 2025, criminal damage and common assault, however the latter was withdrawn.

There are bogus callers/ tradespeople operating in the area from a white Ford Transit Van, several people have been taken in by these people and money has been handed over. The Police are investigating the reports and are potentially aware of the culprits, who have come from out of the area. PCSO Dave Billing has asked we warn our parishioners, particularly the elderly and vulnerable. The Clerk to include a piece in the December Parish Magazine.

County Councillor Mark Gibbons: Apologies as will not attend the December meeting due to annual leave.

A38 – Concerns have been expressed about the confusion the road works at Stoketon Cross and the new speed cameras have caused drivers, many residents from SE Cornwall have received speeding fines.

Highways England have assured local councils the scheme has been well designed; however, it was noted that the lack of consultations with local councils and residents is a cause for concern. Still awaiting a response from Highways England.

It was also noted that a permanent 30 MPH limit was being considered from the new roundabout to the Saltash Tunnel, this seems rather unnecessary.

A pedestrian crossing is being installed at Tideford in March 2026, which is much needed, but will increase traffic congestion in the area.

Saltash Tunnel improvement works progressing well and untrack to be completed in January 2026.

A387 Road Closure – from 17th – 21st November there will be a total closure with diversions in place.

Station Road, Looe – Works progressing well and delays now appear to have been sorted.

Sandplace Road – Work scheduled to start in early 2026. An unmapped gas main has caused delays as it needs to be rerouted.

Refurbishing Military and other homes – Monies have been allocated, and grants are also available for home improvements and to also bring empty homes back into use.

Lean Quarry – Discussions have taken place to ensure communication takes place when issues arise or works are planned at the quarry.

Date and Time of Next Meetings: 4th December 2025, **The Parish Council Meeting** at 7.30pm at the No Man's Land Memorial Hall.

There being no other business the meeting closed at 6.07pm.