

St Martin – By - Looe Parish Council

Friday 30th January 2026

**WORKING AGENDA, FOR THE PARISH COUNCIL MEETING AT 7.30PM.
TO BE HELD ON THURSDAY 5th FEBRUARY 2026 AT NO MAN'S LAND MEMORIAL HALL.**

Public Question Time. IMPORTANT PLEASE READ NOTE BELOW.

Agenda Item 1: Declarations of Interest.

Agenda Item 2: Apologies for absence.

Agenda Item 3: Minutes of The Parish Council Meeting held on 15th January 2026.

Agenda Item 4: Planning Applications:

Agenda Item 5: Planning Decisions received by the date of the meeting.

Agenda Item 6: Planning Matters.

Agenda Item 7: Finance.

Agenda Item 8: Reports on Matters arising from the Minutes.

Agenda Item 9: Business received after publication of agenda.

Agenda Item 10: Information received from CC and other Authorities.

Agenda Item 11: New Business.

Agenda Item 12: Around the Table.

Important - please note:

All requests from members of the public to speak at the meeting should be submitted in writing to the Clerk at the address below, at least 48 hours before the meeting.

This will enable the Parish Council to consider the request and respond accordingly. Failure to contact The Clerk may well result in the request to speak being refused.

Charles Hyde (Mr) Clerk to the Council, 8 Trelawny Road, Menheniot, Liskeard. PL14 3TS, 01579 340905

clerk@stmartinbylooe.org.uk www.stmartinbylooe-pc.gov.uk

Please note that this Council executes its duty in considering the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status and any disability), Crime and Disorder, Health and Safety and Human Rights.

St Martin – By - Looe Parish Council

To All Members of the Parish Council.

WORKING AGENDA, FOR THE PARISH COUNCIL MEETING AT 7.30PM.

TO BE HELD ON THURSDAY 5th FEBRUARY 2026 AT NO MAN'S LAND MEMORIAL HALL.

Chair: Robert Henly.

Vice Chair: Roberta Powley.

Parish Councillors: Barbara Reynolds, Louise Western,

David Keeble, Paul Matthews, Simon Lawes.

County Councillor, Mark Gibbons.

Charles Hyde, Parish Clerk & Proper Officer of the Council.

Public Question Time and Councillors Comments on Declared Interests:

Agenda Item 1: Declarations of Interest:

5.1.1: - Councillor Lousie Western Prejudicial Site Owner.

Agenda Item 2: Apologies for absence:

PCSO David Billing.

Agenda Item 3: Minutes of the Parish Council Meeting:

3.1.1: Minutes for the Parish Council Meeting held on 15th February 2026 It was proposed by Councillor seconded by Councillor and agreed unanimously that they be taken as read and signed by the Chairman as a true and accurate record of the meeting.

Agenda Item 4: Planning Applications:

None received.

Agenda Item 5: Planning Decisions received by the date of the meeting:

5.1.1: PA25/08889.

Applicant:- Ms Louise and Olive Western

Location:- The Oaks Holiday Park, Bucklawren Road, No Mans Land, Looe, PL13 1QR.

Proposal: Proposed plant room.

Cornwall Council's Decision: Approved.

Agenda Item 6: Planning Matters:

None received.

6.2: Correspondence:

Forwarded by email where possible.

7.1.1: Summary of Accounts.

Reconciled balances date 05/02/2026.

Opening Bank Balances 1 st April 2025	£25,655.80
Income to date	£14,200.59
Expenditure to date	£12,657.70
Balance to date	£27,198.69

7.2: Accounts paid in January 2026.

Payment type	Organisation	Amount
BACS	CF Hyde – Clerks December 2025 Internet package.	50.00
BACS	Cornwall Council - Clerks Salary December 2025.	767.92
BACS	HP Instant Ink (Monthly subscription) (Paid by C Hyde).	6.49
SO	Bank Service Charges	4.25
BACS	Cornwall Council – Magazine Print charge	72.66
	Total	901.32

7.3: Income in January 2026.

28-Jan-26	Bank Interest	£	41.83
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It was proposed by seconded by that Items 7.1, 7.2 and 7.3 are ratified.

7.4: Requests for Funding received by date of meeting. None received.

7.5: Receipts and letters of thanks received by the date of the meeting. None received.

7.6: Financial Business. None received.

7.7.1: Accounts to be paid in February 2026.

It was proposed by seconded by that the following be authorised for payment.

Payment type	Organisation	Amount
BACS	CF Hyde – Clerks January 2026 Internet package.	50.00
BACS	Cornwall Council - Clerks Salary January 2026.	767.92
BACS	HP Instant Ink (Monthly subscription) (Paid by C Hyde).	6.49
SO	Bank Service Charges	4.25
BACS	Bleed Control – Annual Maintenance Charge	48.00
	Total	876.66

Agenda Item 8: Reports on Matters arising from the Minutes.

None to report.

Agenda Item 9: Business received after publication of agenda:

9.1.1: Road Traffic Regulation Act 1984 S.14: Temporary Prohibition of Traffic.

Location: Road From Millendreath To Looe Hill, St Martin

Timing: 4th February 2026 to 10th February 2026 (24 hours)

Reason for Emergency Closure: - repair leaking fitting.

9.1.2: Road Traffic Regulation Act 1984 S.14: Temporary Prohibition of Traffic.

Location: South West Coast Path in the Parish of St Martin by Looe

Timing: 3rd February 2026 to 23rd February 2026 (24 hours)

Reason for Emergency Closure: Closure due to landslip

Agenda Item 10: New Business:

10.1.1: Community Highways Improvement Programme – Confirmation of submission for junction improvement, Bucklawren Road at the junction with the B3253.

This was submitted by the Clerk within the deadline of 27th February 2026 (as suggested by William Glassup).

Agenda Item 11: Around the table:

Councillor Reynolds:

Councillor Keeble:

Councillor Lawes:

Councillor Matthews:

Councillor Western:

Councillor Western:

Vice Chair Powley:

The Chair:

PCSO Dave Billing:

Police Report (via email) - Please pass on my apologies for not being able to attend tonight's meeting due to not being able to change my shift. I have changed my shifts to enable me to attend March's meeting.

During January 2026 there were no crimes within the Parish reported to Devon and Cornwall Police.

If there are any issues raised at tonight's meeting that require Police action, please email me the details.

Couty Councillor Mark Gibbons:

Date and Time of Next Meetings: 5th March 2026, **The Parish Council Meeting** at 7.30pm at the No Man's Land Memorial Hall.

There being no other business the meeting closed at