

# St Martin – By - Looe Parish Council

MINUTES FOR THE PARISH COUNCIL MEETING AT 7.30PM.  
HELD ON THURSDAY 11<sup>th</sup> JUNE 2026 AT NO MAN'S LAND MEMORIAL HALL.

## Attended by:

Chair: Robert Henly.  
Vice Chair: Roberta Powley  
Parish Councillors: Barbara Reynolds, David Keeble,  
Paul Matthews, Simon Lawes.  
Charles Hyde, Parish Clerk & Proper Officer of the Council.  
County Councillor, Mark Gibbons.

## Public Question Time and Councillors Comments on Declared Interests:

Nothing raised.

## Agenda Item 1: Declarations of Interest:

None declared.

## Agenda Item 2: Apologies for absence:

Parish Councillor: Louise Western,  
PCSO Dave Billing.

## Agenda Item 3: Minutes of the Parish Council Meeting:

**3.1.1: Minutes for the Annual Parish Council Meeting held on 7<sup>th</sup> May 2026** It was proposed by Councillor Keeble, seconded by Councillor Matthews and agreed 6 – 0 (Councillor Lawes did not attend the meeting), that they be taken as read and signed by the Chairman as a true and accurate record of the meeting.

**3.1.1: Minutes for the Parish Council Meeting held on 7<sup>th</sup> May 2026** It was proposed by Vice Chair Powley, seconded by The Chairman and agreed 6 – 0 (Councillor Lawes did not attend the meeting), that they be taken as read and signed by the Chairman as a true and accurate record of the meeting.

## Agenda Item 4: Planning Applications:

**4.1.1: Application No:** PA26/02218.

**Proposal:** Extension to existing holiday park and provision of 39 lodges, together with associated works and landscaping.

**Location:** Tregoad Caravan And Camping Park, St Martin, Looe, Cornwall.

**Applicant:** Tregoad Holiday Park Ltd.

**Grid Ref:** 227222 / 55940.

**Parish Councils Decision: Refused.** Proposed by Councillor Keeble, seconded by Vice Chair Powley. All Agreed.

### **Comments submitted to Cornwall Council.**

The Parish Council have in the past supported the redevelopment of Tregoad Holiday Park and are happy to see a well designed and well-run business succeed.

However; on this occasion the Parish Council unanimously feel they **cannot support this planning application.**

### **Reasons for Refusal.**

#### **Landscape Character and Visual Impact and Ecology and Biodiversity.**

The Parish Council feel the development of the field in a tranquil Cornish Valley will have a detrimental impact on the landscape, ecology and biodiversity and will have a significant impact on the neighbouring properties; we consider this proposal as overdevelopment.

The proposed extension to the park will be clearly seen from the road completely changing the character of the area.

The development would certainly not enhance the local landscape in accordance with Cornwall Local Plan, Policies 12 and 23.

**Surface Water Drainage and Potential Flood risk.**

The field in question has a very steep gradient with a stream at the bottom of the valley, the construction of a road and hard standings for the caravans, could have the potential to increase water runoff into the stream, and with the ever increasing heavy rainfall we now experience due to climate change, this could potentially cause flooding and the water quality could be affected, the stream runs down Millendreath Valley and into the sea.

We are not convinced the proposed drainage arrangement adequately address any increased runoff in accordance with Cornwall Local Plan Policy 26, which considers the sites ability to absorb rainfall naturally.

**Transport and Infrastructure.**

The Parish Council acknowledge the site owners have considerably improved access to the site and provided facilities for local transport to use, additional visitors to the area will however put pressure on the local transport, which currently is inadequate in St Martin By Looe Parish, there are very few buses, local taxis are always extremely busy, and the B3253 is not considered a safe walking route, so private car use is almost certainly going to increase, putting additional pressure on the roads.

**Agenda Item 5: Planning Decisions received by the date of the meeting:**

**5.1.1: Application No:** PA26/03544. **For information only.**

**Applicant:** Heather Campbell.

**Location:** Penhale, St Martin, Looe, Cornwall, PL13 1PA.

**Proposal:** Prior Notification for Proposed Temporary Recreational Campsite (60 days).

**Cornwall Council’s Decision:** Closed - advice given

**Agenda Item 6: Planning Matters:**

None received.

**6.2: Correspondence:**

Forwarded by email where possible.

**7.1.1: Summary of Accounts.**

**Reconciled balances date 04/06/2026.**

|  |            |
|--|------------|
| Opening Bank Balances 1 <sup>st</sup> April 2026 | £26,334.62 |
| Income to date                                   | £7,146.85  |
| Expenditure to date                              | £4,705.56  |
| Balance to date                                  | £28,775.91 |

**7.2: Accounts paid in May 2026.**

| Payment type | Organisation   | Amount  |
|--------------|--|---------|
| BACS         | Clerks April 2026 Salary (not including PAYE or NI)        | 755.48  |
| BACS         | HMRC PAYE (Paid quarterly)                                 | 188.80  |
| BACS         | HMRC Employers NI (Paid quarterly)                         | 79.09   |
| BACS         | HP Instant Ink (Monthly subscription) (Paid by C Hyde).    | 6.49    |
| SO           | Bank Service Charges                                       | 4.25    |
| BACS         | Legal Contracts (Template purchase for now and future use) | 17.50   |
| BACS         | Western Webb – Website Accessibility Audit                 | 54.00   |
| BACS         | Trenode School – Donation £87 Magazine profit + £13        | 100.00  |
|              | Total  | 1205.61 |

### **7.3: Income in May 2026.**

|          |                         |       |   |        |
|----------|-------------------------|-------|---|--------|
| 9-May-26 | Polruan Pups AD REVENUE |       | £ | 30.00  |
| 8-May-26 | Happy Feet AD REVENUE   |       | £ | 30.00  |
| 2-Jun-26 | S Griffiths AD REVENUE  |       | £ | 45.00  |
| 4-Jun-26 | Bank Interest           |       | £ | 24.79  |
|          |                         | Total | £ | 129.79 |

It was proposed by Vice Chair Powley, seconded by Councillor Matthews that Items 7.1, 7.2 and 7.3 are ratified. ALL AGREED.

### **7.4: Requests for Funding received by date of meeting.**

None received.

### **7.5: Receipts and letters of thanks received by the date of the meeting.**

None received.

### **7.6: Financial Business.**

#### **7.7.1: Accounts to be paid in June 2026.**

It was proposed by Councillor Keeble, seconded by The Chairman that the following be authorised for payment. ALL AGREED.

| Payment type | Organisation  | Amount  |
|--------------|---|---------|
| BACS         | Clerks May 2026 Salary (not including PAYE or NI)       | 677.68  |
| BACS         | HMRC PAYE (Paid quarterly)                              | 266.60  |
| BACS         | HMRC Employers NI (Paid quarterly)                      | 79.09   |
| BACS         | HP Instant Ink (Monthly subscription) (Paid by C Hyde). | 6.49    |
| SO           | Bank Service Charges                                    | 4.25    |
| BACS         | Western Webb – Cloud email renewal                      | 92.40   |
| BACS         | CAS Insurance Services – Annual Renewal                 | 508.85  |
| BACS         | R Powley – Community Garden £50 Grant, £6.65 from PC    | 56.65   |
|              | Total   | 1692.01 |

### **Agenda Item 8: Reports on Matters arising from the Minutes.**

**8.1.2: Bus Shelter Maintenance** – The Clerk has contacted Ashley Bowen for a quote.

#### **Quote received:**

Work to be carried out by Bowens Brush and Beyond, professional painting and decorating services. Treating the wood with preservative. Any repairs needed. A full sanding down. Price £350-400.

Materials: Preservative sealant £95.

Total: £445-£495.

Discussions ensued and it was proposed by Councillor Lawes and seconded by Councillor Matthews that this quote be approved. ALL AGREED.

The Clerk to get in touch with the contractor.

### **Agenda Item 9: Business received after publication of agenda:**

None received.

### **Agenda Item 10: New Business:**

#### **10.1.1: Road Surfacing information.**

|                                    |             |              |              |
|------------------------------------|-------------|--------------|--------------|
| B3253 No Man's Land to Tregoad dip | Long Delays | Fri 12/06/26 | Fri 12/06/26 |
|------------------------------------|-------------|--------------|--------------|

**Rescheduled for Monday 15<sup>th</sup> June.**

**10.1.2: Cormac Meet the Team Event.** Sessions running from 10:00am to 1:00pm:  
Liskeard Town Council – Wednesday 24 June.

**10.1.3: Water quality Millendreath** – Clerk to update regarding recent correspondence from a member of the public.

**10.1.4 South West Water - Motion set to be introduced** - Mael Garrec will bring the campaign motion to Penryn Council at its next meeting, with other councillors expected to take it forward in places including Falmouth, Helston, Camborne, Perranzabuloe and St Ives.

The motion describes a “systemic failure” by South West Water to manage Cornwall’s sewage system, stating that despite record bills and government intervention, raw sewage continues to affect the environment and public health.

It calls for parish councils to support a collective letter to the Secretary of State, demanding that ownership and management of water and sewage services be transferred to a publicly owned organisation run as a public service.

*Mael added:*

*“This isn’t just a protest; it’s an eviction notice. Cornish rivers and seas are the lifeblood of our economy and our identity. We will no longer stand by while they are managed into decline for the sake of shareholder dividends.”*

Discuss – do we support?

Discussions ensued and it was agreed to bring this back to the next meeting to allow time for the Parish Councillors to gather more information.

### **Agenda Item 11: Around the table:**

***Councillor Reynolds:***

Nothing raised.

***Councillor Keeble:***

Nothing raised.

***Councillor Lawes:***

**Millendreath Culverts** – very overgrown and to date no contact from William Glassup from Cormac has been made.

**Beach Café Planning Application** – Due to run out at the end of September 2027.

**Thefts for the area** – There have been three jet skis stolen in the area in the last couple of weeks, the perpetrators were caught on CCTV and the information and footage passed to the Police together with registration numbers and AMPR footage. The Police traced the vehicles to the Newton Abbot area and had sufficient information for an arrest; however, it was claimed they did not have the resources and no action was taken. This has been referred to the Police and Crime Commissioner as allowing the perpetrators to get away with the crime opens the door to further crimes to be committed.

***Councillor Matthews:***

**Potholes appearing at grid ref 28455 – Seaton to Murrayton road.**

***Vice Chair Powley:***

Nothing raised.

***The Chair:***

Nothing raised.

***County Councillor Mark Gibbons:***

**Councillor Gibbons** – updated the Parish Council as to current activity at Cornwall Council, including information on road works in the areas, the future of County Farms, a Dentistry Summit on 19<sup>th</sup> July (*please submit and questions for the summit direct to Councillor Gibbons*), the Liskeard to Looe railway line and information regarding the Looe Flood Defence Scheme.

**The Community Chest Grant Scheme** is open for application this year, please submit requests direct to Mark.

Date and Time of Next Meeting: 2<sup>nd</sup> July 2026, **The Parish Council Meeting** at 7.30pm at the No Man’s Land Memorial Hall. (Councillor Lawes made his apologies as he is away).

There being no other business the meeting closed at 8.38pm.