

St Martin – By - Looe Parish Council

**WORKING AGENDA, FOR THE PARISH COUNCIL MEETING AT 7.30PM.
TO BE HELD ON THURSDAY 1st OCTOBER 2026 AT NO MAN'S LAND MEMORIAL HALL.**

Public Question Time. IMPORTANT PLEASE READ NOTE BELOW.

Agenda Item 1: Declarations of Interest.

Agenda Item 2: Apologies for absence.

Agenda Item 3: Minutes of the Parish Council Meeting held on the 3rd September 2026.

Agenda Item 4: Planning Applications:

Agenda Item 5: Planning Decisions received by the date of the meeting.

Agenda Item 6: Planning Matters.

Agenda Item 7: Finance

Agenda Item 8: Reports on Matters arising from the Minutes.

Agenda Item 9: Business received after publication of agenda.

Agenda Item 10: New Business.

Agenda Item 11: Around the Table.

Important - please note:

All requests from members of the public to speak at the meeting should be submitted in writing to the Clerk at the address below, at least 48 hours before the meeting.

This will enable the Parish Council to consider the request and respond accordingly. Failure to contact The Clerk may well result in the request to speak being refused.

Charles Hyde (Mr) Clerk to the Council, 8 Trelawny Road, Menheniot, Liskeard. PL14 3TS, 01579 340905 clerk@stmartinbylooepec.org

Please note that this Council executes its duty in considering the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status and any disability), Crime and Disorder, Health and Safety and Human Rights.

St Martin – By - Looe Parish Council

**WORKING AGENDA, FOR THE PARISH COUNCIL MEETING AT 7.30PM.
TO BE HELD ON THURSDAY 1st OCTOBER 2026 AT NO MAN'S LAND MEMORIAL HALL.**

Vice Chair: Roberta Powley
Parish Councillors: Barbara Reynolds, David Keeble,
Louise Western, Paul Matthews, Simon Lawes.
Charles Hyde, Parish Clerk & Proper Officer of the Council.
County Councillor, Mark Gibbons.
PCSO Dave Billing.

Public Question Time and Councillors Comments on Declared Interests:

Agenda Item 1: Declarations of Interest:

Agenda Item 2: Apologies for absence:

Chair: Robert Henly.

Agenda Item 3: Minutes of the Parish Council Meeting:

3.1.1: Minutes for the Parish Council Meeting held on 3rd September 2026 It was proposed by Councillor seconded by Councillor and agreed unanimously that they be taken as read and signed by the Chairman as a true and accurate record of the meeting.

Agenda Item 4: Planning Applications:

None received to date.

Agenda Item 5: Planning Decisions received by the date of the meeting:

None received to date.

Agenda Item 6: Planning Matters:

None received.

6.2: Correspondence:

Forwarded by email where possible.

7.1.1: Summary of Accounts.

Reconciled balances date 23/09/2026.

Opening Bank Balances 1 st April 2026	£26,334.62
Income to date	£14,149.44
Expenditure to date	£9,638.77
Balance to date	£30,845.29

7.2: Accounts paid in September 2026.

Payment type	Organisation	Amount
BACS	Clerks July 2026 Salary (not including PAYE or NI)	677.68
BACS	HMRC PAYE (Paid quarterly)	266.60
BACS	HMRC Employers NI £79.09 covered by Gov Grant	0.00
BACS	HP Instant Ink (Monthly subscription) (Paid by C Hyde). July	6.49
SO	Bank Service Charges. July.	4.25
BACS	Clerks August 2026 Salary (not including PAYE or NI)	677.68
BACS	HMRC PAYE (Paid quarterly)	266.60

BACS	HMRC Employers NI £79.09 covered by Gov Grant	0.00
BACS	HP Instant Ink (Monthly subscription) (Paid by C Hyde). Aug.	6.49
BACS	Bank Service Charges. Aug.	4.25
BACS	Ashley Bowen – Bus Shelter Preservative and repair.	500.00
SO	Information Commissioner – Data Protection Fee	47.00
BACS	Poppy Wreath – Paid for by C Hyde	23.00
BACS	Prickles & Paws -Audit fee donated to charity	100.00
	Total	2580.04

7.3: Income in September 2026.

7-Sep-26	Cornwall Council Precept Pt 2		£	6,768.00
23-Sep-26	Bank Interest		£	18.87
		Total	£	6,786.87

It was proposed by seconded by that Items 7.1, 7.2 and 7.3 are ratified.

7.4: Requests for Funding received by date of meeting.

None received.

7.5: Receipts and letters of thanks received by the date of the meeting.

None received.

7.6: Financial Business.

7.7.1: Accounts to be paid in October 2026.

Payment type	Organisation	Amount
BACS	Clerks September 2026 Salary (not including PAYE or NI)	677.68
BACS	HMRC PAYE (Paid quarterly)	266.60
BACS	HMRC Employers NI £79.09 covered by Gov Grant	0.00
BACS	HP Instant Ink (Monthly subscription) (Paid by C Hyde). Sept	6.49
SO	Bank Service Charges. Sept	4.25
BACS	Metherell Gard	129.00
	Total	1084.02

It was proposed by seconded by that the following be authorised for payment.

Agenda Item 8: Reports on Matters arising from the Minutes.

8.1.1: Property on Bucklawren Road – Possible use as HMO. The Clerk contacted Cornwall Council, *reference number HR26_001503*, who have requested further information from the Parish Council.

8.1.2: Buses – Any news on the suggestion that Go Bus run a mini bus service in the Parish to enable people to access Liskeard directly without the chaos of changing in Looe – The Clerk went back to Go Bus, response below.

Thank you for contacting Go Cornwall Bus.

I have logged this as a suggestion under reference GLIPC/26/0087 where this will be looked into for review and as soon as we do get a further update, we will get back to you.

Kind Regards

Tom

Customer Experience Team | Go Cornwall Bus

8.1.3: Culvert Clearout – This needs to be done before winter, The Clerk contacted Cormac via William Glassup, some work was done but more needed. .

8.1.4: Holland Road Surface – Not level, pot holes appearing, grass growing through the surface, tools left behind (in salt bin now). The Clerk reported to the Surfacing Team, awaiting reply.

8.1.5: B3253 and Bucklawren Road Junction – Visibility seriously impaired by vegetation on the other side of the road. The Clerk reported to Cormac.

Agenda Item 9: Business received after publication of agenda:

None received to date.

Agenda Item 10: New Business:

10.1.1: Key Update: Weed and Public Realm Management – Circulated by CALC and forwarded to all Parish Councillors. – Discuss.

10.1.2: A38 Liskeard to Trerulefoot Safety Improvements Scheme

Have your say on proposed safety improvements for the A38

The A38 between Liskeard and Trerulefoot has experienced a number of high severity collisions, particularly at junction cross overs.

Between the Liskeard and Trerulefoot junctions, the number of people killed or seriously injured in collisions is **34% higher than the regional average**, based on collision data from 2019 to 2024.

National Highways has developed proposals for improvements on this stretch of the A38 which will lead to a safer road network.

Meet the team and discover our safety improvement plans – 5 October 2026

We are hosting a public session on **5 October at Liskeard Town Hall 1-6:30pm**.

Our team will be there to explain our proposals and listen to feedback from local communities.

We will be uploading the proposals and questionnaire to our webpage this month for anyone who can't attend in person to provide feedback.

Agenda Item 11: Around the table:

Councillor Reynolds:

Councillor Keeble:

Councillor Lawes:

Councillor Matthews:

Councillor Western:

Vice Chair Powley:

PCSO Dave Billing:

County Councillor Mark Gibbons:

Date and Time of Next Meeting: 5th November 2026, **The Parish Council Meeting** at 7.30pm at the No Man's Land Memorial Hall.

There being no other business the meeting closed at